**OKTOBERFEST**

**ARTS & CRAFT FAIR**

**VENDOR APPLICATION**

**Trinity Lutheran Church**

**1826 Killian Hill Road, Lilburn, GA 30047**

**Saturday, September 30, 2023**

**11 AM- 6 PM**

**RAIN OR SHINE**

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-MAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DESCRIPTION OF CRAFT/BUSINESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**INDOOR BOOTH FEE (Per each 9’ x 9’space): \_\_\_\_ $40**

**OUTDOOR BOOTH FEE (Per each 10’ x 10’ space): ­­­\_\_\_\_ $30**

**Do you need access to an electric outlet for your booth? Yes\_\_\_\_\_\_ No\_\_\_\_\_\_**

**All vendors MUST provide own tables & chairs.**

**HOLD HARMLESS AGREEMENT: I have read the rules and agree to abide by them, I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, also agree to hold harmless Trinity Lutheran Church, its members and above said location, its affiliates, associates and tenants thereof, from any claim for damages or loss, or any claim, cause of action, or cost whatsoever in connection with an arts and craft show including any of the foregoing; nor will I/we be a party to any suit. This is a legal and binding hold harmless agreement.**

**SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**APPLICATION DEADLINE: September 15, 2023**

**1) Make check or money order payable to: Trinity Lutheran Church**

**2) Mail this page only with your payment to:**

**Debbie Wilhite You may drop off your application to the**

**1266 Tred Avon Way OR church office; however, hours may be**

**Lilburn, GA 30047 irregular. It is best to call first: 770-972-4418**

**OKTOBERFEST**

**Trinity Lutheran Church**

**Lilburn, GA 30047**

**Saturday, September 30, 2023**

**All indoor and outdoor vendors MUST bring their own tables and chairs. The church will not have extra tables to lend.**

**Outdoor crafters must provide own tent (if desired). Tents MUST be securely weighted down. It is often windy at this event.**

**Space assignments are non-transferable and no fees will be refunded after acceptance into the show, UNLESS EVENT IS CANCELLED.**

**We try to provide a well-rounded show including quality arts and crafts, and we attempt to place exhibitors so as not to conflict with similar vendors, but this is not guaranteed.**

**Please dress appropriately for a church sponsored event. Booths are to be kept clean during the event. Each exhibitor is responsible for disposing of trash and cleaning up assigned booth space at completion of show.**

**BOOTH SET-UP: May begin set-up at 8 a.m. All booths should be ready by 10:30 a.m.**

**(Please note that indoor booths will have the opportunity to set up Friday evening. Details will be sent out in September regarding this process.)**

**BOOTH TAKE-DOWN: Begin dismantling at 6 p.m. (but NOT before 6 p.m.)**

**Indoor booths MUST be cleared out by 7:15 p.m.**

**Outdoor booths should be cleared out as quickly as safely possible.**

**County Tax Rate: Each exhibitor is responsible for their sales taxes (6% Gwinnett), as might be required by their business. If you need a form to submit your payment, forms will be available on the day of the event.**

**MORE DETAILED INFORMATION WILL BE SENT TO ALL VENDORS TWO WEEKS PRIOR TO THE EVENT. IF YOU DON’T RECEIVE IT, CONTACT DEBBIE.**

**Craft Fair Coordinator: Debbie Wilhite**

 **678-933-2817**

 **E-mail: dwilhite54@bellsouth.net**

This Arts and Crafts Fair is held in conjunction with the Trinity Lutheran Church Oktoberfest, which is a family-friendly event that includes live music with dancing, plenty of great food, and lots of children's games including large inflatable slide, obstacle course and bouncy house. Adorable petting zoo from 1-6 pm is fun for all ages. Expected attendance is approximately 2,000.

**www.tlc-lilburn.org**